



DELHI PUBLIC SCHOOL, SIRSA

Application for Transfer Certificate

The Principal
Delhi Public School
Sirsa.

Date:.....

Dear Ma'am/Sir,

With due respect we wish to inform you that due to (reason)
.....my son/ daughter
..... of Class.....
Section..... Is unable to continue in your school. So I hereby request you to kindly issue his/her transfer certificate & security. I have already discussed the whole issue with concerned authority.

Thanking You,

Parent Signature

Father's Name:

Mother's Name:.....

Contact No:.....

For Office Use Only:

1. NOC LibraryDate.....

2. NOC Accounts Dept. Date.....

3. NOC IT Dept.....Date.....

Remarks:

Received TC By Parents (Date & Sign)

Principal